

## WORK PROGRAMME 2017–2018

### AUDIT COMMITTEE – 22 June 2017

#### Resolution Required

#### 1. Work Programme

- 1.1 This report covers the Work Programme for the current municipal year 2017-18.
- 1.2 The Committee's terms of reference are set out at the front of the agenda.

#### 2. Current Work Programme

- 2.1 This is the first meeting of the Committee scheduled for the municipal year 2017-18.
- 2.2 Meetings of this Committee have been scheduled in the Council's Diary for 2017/18 on the following dates:
- **28 September 2017**
  - **22 March 2018**
- 2.3 Details of the Work Programme for the current and future meetings are as follows:

<b>June 2017</b>		
Corporate Risk Management (including Risk Register)	Audit Manager	Review
Internal Audit Work Summary 2016-17	Audit Manager	Report
HR update on recruitment and retention	Group Head, Commissioning and Transformation	Report
Committee's Work programme for 2017-2018	Audit Manager	Report
<b>September 2017</b>		
Corporate Risk Management (including Risk Register)	Audit Manager	Review
Annual Governance Statement 2016-17	Chief Finance Officer	Approval
External report on Audit and Statement of Accounts 2016-17	External Audit Manager	Report
Annual Review of the Effectiveness of Internal Audit 2016-17	Audit Manager	Report
Internal Audit Interim Report April-August 2017	Audit Manager	Report
Committee's Work programme for 2017-2018	Audit Manager	Report

<b>March 2018</b>		
Corporate Risk Management (including Risk Register)	Audit Manager	Review
Anti-fraud, corruption and bribery policy	Audit Manager	Review
Committee's Work programme for 2017-2018	Audit Manager	Report
External Annual Audit Letter 2016-17	External Audit	Report
Internal Audit Annual Plan 2018-19	Audit Manager	Report
Confidential Reporting Code	Audit Manager	Review

- 2.4 Any topics identified during consideration of the business at this meeting, will need to be included in the above Work Programme.
- 2.5 Other issues Members wish to raise for consideration at the next or any future meeting and agreed by the Committee, may be included in the Work Programme.
- 2.6 External audit may have one or two reports that arise from time to time which are not possible to predict in advance but will be incorporated into the Work Programme or appear on the agenda as appropriate.
- 2.7 Managers may be required to attend the Committee, similarly to that resolved in Minute No. 227/06, to explain why they have not implemented the recommendations of the Head of Audit Services. It is not possible to predict these circumstances but they will be dealt with as and when they arise either by incorporating into the Work Programme or appearing on the agenda as appropriate.

### **3. Resolution**

The Committee is asked to consider and approve the Work Programme as submitted and/or amended at the meeting.

**Contact: Punita Talwar, Internal Audit Manager (01784) 446454.**

**Report Author: Greg Halliwell, Principal Committee Manager (01784) 446267**